**Pavan Gadiraju**

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**Program / Project Manager | PMP® | GCP-ACE**

**SUMMARY:**

* Technical Project Management Professional, Certified PMP® and GCP, proficient in Agile methodologies, with over 12 years of comprehensive experience in project management, including 10 years of dedicated expertise in managing enterprise-level projects ranging from $5mn to $10mn
* Successfully led numerous initiatives from inception to completion.
* Developed detailed project plans and schedules, utilizing work breakdown structures to define project scope and deliverables clearly.
* Technical proficiency, combined with a strong foundation in procurement and requirement management.
* Successfully managed large-scale projects ensuring alignment with organizational goals and regulatory requirements.
* Created comprehensive risk management plans, proactively identifying and mitigating potential risks, and effectively managing project issues to prevent disruptions.
* Designed and implemented communication plans, ensuring all stakeholders are informed and engaged. Led change management initiatives to support smooth transitions and adoption of new processes.
* Proficient in using a range of project management tools, including Microsoft Word, Excel, Visio, MS Project, Smartsheet, and PowerPoint, to streamline project workflows and enhance productivity.
* Expert in gathering, documenting, monitoring, and reviewing project requirements. Maintained requirements traceability matrices to ensure all project requirements are met throughout the project lifecycle.
* Skilled in managing relationships with stakeholders across different organizations and state agencies. Coordinated activities and facilitated collaboration to achieve project objectives.
* Led procurement projects implementing e-procurement tools, resulting in improved efficiency and transparency in the procurement process.
* Provided technical project management, ensuring that all technical aspects of projects are aligned with business goals and standards. Managed cross-functional teams to deliver high-quality technical solutions.
* Demonstrated strong presentation and communication skills with senior executives. Effectively communicated project status, risks, and opportunities, gaining executive buy-in and support for critical project initiatives.

**SKILLS:**

* **Project Management**: Agile/Hybrid/Waterfall, Scrum ceremonies, Sprint planning
* **Tools:** Excel, MS Project, Word, Smartsheet, Power point, Visio, SolarWinds, Tenable, Azure Data Factory, DevOps
* **Technical Acumen:** Windows servers, VMWare, Azure cloud, GCP, Networking, Storage, Database, InfoSec, Monitoring operations, Palo Alto, Tenable Nessus.
* **IT Infrastructure**: Server Hardware, HP iLO, Dell iDRAC, Blade servers, Network devices, VOIP, Storage and backup devices, Databases, Racks, Data center, Site movement, Site consolidations, Network Architecture, Application Architecture, Site Architecture, Cybersecurity, Nessus Tenable, Patching, Remediation.
* **Leadership:** Strategic, Goal Oriented, Results driven, Empathetic.
* **Management:** C-Suite Stakeholder engagement, Risk management, Quality management, and Communications management

**WORK EXPERIENCE:**

**End Client: GE Healthcare (Contract) May 2024 – Present**

**Employer: Elite Tech Info Inc.**

**Senior Project Manager**

**Responsibilities**:

* Led a comprehensive As-Is analysis of the existing Data Center environment, mapping out dependencies of 100+ applications, including servers, databases, network components, storage systems, logging, reporting, and monitoring tools.
* Conducted detailed inventory of all physical and virtual assets, creating a complete blueprint of the existing data center infrastructure (servers, storage, network devices, firewalls, etc.).
* Identified and documented critical interdependencies between applications and their supporting infrastructure, including database connections, storage requirements, network traffic flows, and monitoring/reporting systems.
* Collaborated with cross-functional teams (network, storage, application, security) to perform a thorough assessment of the current Data Center architecture, logging systems (Splunk, ELK), and monitoring tools (Nagios, SolarWinds) to ensure a smooth transition.
* Designed a migration strategy based on the As-Is analysis, incorporating risk assessments, timelines, and resource allocations for a phased migration approach of applications from the Data Center to Azure Cloud.
* Planned and executed a detailed migration roadmap, including server, database, and application migrations, ensuring minimal downtime and alignment with business goals.
* Liaison with the vendors related to Network devices, Servers, and other Infrastructure devices required for the site.
* Collaborated closely with Directors, CTOs and CEOs to align project objectives with business goals and strategic initiatives, ensuring seamless execution and value delivery.
* Presented project updates, risk assessments, and strategic recommendations to C-suite executives, fostering clear communication and swift decision-making.
* Managed network architecture redesign, ensuring seamless connectivity in the cloud while maintaining on-premises and hybrid cloud integration using F5XC, Palo Alto firewalls, and Azure-native services.
* Strategized backup and disaster recovery plans, ensuring data integrity and availability through Azure-based backup solutions (Azure Backup, Azure Site Recovery) for all critical applications and databases.
* Managed communication with stakeholders through regular progress reports and reviews, using Jira for project tracking, ensuring all dependencies and risks were monitored throughout the project lifecycle.
* Oversaw network traffic analysis, implementing load balancing and traffic optimization in Azure using F5XC and Azure Load Balancer to ensure efficient traffic flow between applications.
* Led Data Center exit strategy by decommissioning legacy servers, repurposing hardware where necessary, and ensuring proper data wipe and disposal of retired assets in compliance with regulatory and security guidelines.
* Executed post-migration cleanup of the Data Center environment, ensuring that all unused network resources, storage volumes, and application instances were securely removed.

**End Client: Finder July 2022 – November 2023**

**Employer: Searce cosourcing services**

**Project Manager**

**Responsibilities:**

* Led the end-to-end assessment of two Data Centers to identify assets, dependencies, and opportunities for optimization, focusing on application Infrastructure.
* Implemented a hybrid project approach, blending Agile for iterative tasks like application migrations and Waterfall for overall planning, compliance, and reporting.
* Performed in-depth capacity and performance analysis, evaluating server usage, storage needs, and network traffic to determine the best strategy for consolidating workloads into a single Data Center.
* Mapped critical dependencies across applications, servers, and networks, ensuring all components were accounted for to avoid any downtime or disruptions during the consolidation process.
* Worked closely with cross-functional teams (network, application, security, and infrastructure) to build a solid consolidation plan, ensuring the smooth transfer of workloads and assets to the new Data Center.
* Managed the migration of physical and virtual servers, balancing workloads to maintain performance and efficiency as systems were consolidated.
* Identified and mitigated risks early on, analyzing potential issues like downtime, data integrity, and capacity overload, and putting in place risk mitigation plans to handle them effectively.
* Coordinated the migration of core infrastructure components, such as network gear, storage systems, and backup solutions, ensuring they were aligned with future needs for scalability and performance.
* Optimized network traffic by reconfiguring and consolidating network setups, using tools like F5 load balancers and Palo Alto firewalls to ensure seamless traffic flow in the new Data Center.
* Implemented centralized monitoring tools, providing real-time performance tracking and alerting after the consolidation to ensure everything was running smoothly.
* Managed relationships with vendors, ensuring third-party services, such as hardware and software support, aligned with the project timeline and goals.
* Led the cost analysis for the consolidation project, identifying areas for cost savings through hardware optimization, energy efficiency improvements, and reduced operational expenses.
* Developed strong relationships with Directors, CTOs and CEOs, facilitating open dialogue on project requirements, scope changes, and business needs to enhance project success.
* Worked with executive leadership to drive digital transformation initiatives, ensuring that technical solutions aligned with organizational vision and goals.
* Ensured full compliance with industry regulations and security standards, conducting audits and reviews of the new Data Center infrastructure to maintain security and governance.
* Tracked project progress using a combination of Agile metrics and traditional milestone tracking, ensuring stakeholders had visibility into key deliverables and milestones.
* Facilitated communication and change management, conducting regular updates for stakeholders and training sessions for end-users to ensure everyone was aligned with the project goals.
* Executed the decommissioning plan for the old Data Center, handling hardware disposal, data wiping, and final audits for compliance and environmental safety.
* Wrapped up the project by reviewing all deliverables, ensuring cost savings, performance improvements, and uptime goals were met, while conducting final audits and documenting lessons learned.

**End Client: COH (City of Hope Hospitals) July 2021 – July 2022**

**Employer: Infinite Computer Solutions**

**Project Manager**

**Responsibilities:**

* Assess the status of ongoing projects, including timelines, budget, and resource allocation. Identify any potential issues or risks that may impact project delivery.
* Engage with project stakeholders to provide updates on project status, address concerns, and gather feedback. Maintain open lines of communication to ensure alignment with project objectives.
* Coordinate and oversee the daily activities of project team members, assigning tasks, providing guidance, and resolving any issues that arise. Foster a collaborative and productive team environment.
* Track key performance indicators (KPIs) and project metrics to measure progress and performance against predefined goals and benchmarks. Analyze data to identify trends and areas for improvement.
* Conduct regular project meetings, including kick-off meetings, status updates, and milestone reviews. Ensure that meeting agendas are followed, action items are addressed, and decisions are documented.
* Address any project-related issues or escalations promptly, implementing effective solutions to minimize disruptions and keep the project on track. Collaborate with relevant stakeholders to resolve conflicts and mitigate risks.
* Maintain accurate and up-to-date project documentation, including project plans, schedules, budgets, and risk registers. Ensure that documentation is accessible to all team members and stakeholders.
* Review project budget and expenses regularly to ensure adherence to financial constraints. Identify any variances or discrepancies and take appropriate action to mitigate risks and optimize resources.
* Identify, assess, and manage project risks on a daily basis. Develop risk mitigation strategies and contingency plans to address potential threats to project success.
* Monitor project deliverables and outcomes to ensure that quality standards are met. Implement quality assurance processes and conduct regular reviews to identify areas for improvement.
* Maintain regular communication with clients or project sponsors to provide updates on project progress, address concerns, and gather feedback. Ensure that client expectations are managed effectively throughout the project lifecycle.

**End Client: In-House Project November 2020 - July 2021**

**Employer: WPP IT**

**Lead Project Manager**

**Responsibilities:**

## Successfully setup the off-shore Cloud center of Excellence (CCOE)

## Identifying individual cloud accounts and merging them in to the organization for AWS/Azure/GCP

## Co-ordinated with the cloud service providers and implemented EDP resulted in the savings of $1mn.

## Co-ordinating and overseeing the vendor (Cognizant) deliverables as per the SOW & defined SLA’s

## Chair project governance meetings and architectural review meetings

## Budget and cost control governance with the vendor (Cognizant)

## Chair CAB meetings to review and approve any CR’s related to the SOW

**End Client Name: iRI (renamed as Circana) April 2018 – November 2020**

**Employer: Harman Connected services**

**Project Manager**

**Responsibilities:**

* Led the initiation phase, defining scope, objectives, and deliverables for the procurement of HP & Dell servers, storage devices, and Azure cloud services.
Review project objectives, scope, and requirements to ensure clarity and alignment with organizational goals.
* Facilitated workshops and interviews to gather detailed requirements for HP & Dell servers, storage devices, and Azure cloud services.
* Documented requirements in a requirements traceability matrix to ensure all needs were captured and tracked throughout the project lifecycle.
* Develop comprehensive project plans encompassing timelines, milestones, and resource allocation to guide project execution effectively.
* Identify project dependencies and critical path activities to optimize project sequencing and resource utilization.
* Collaborate with stakeholders to define clear project deliverables and establish measurable success criteria.
* Conduct thorough risk assessments and devise robust risk mitigation strategies to proactively manage project uncertainties.
* Establish efficient communication channels and reporting mechanisms to facilitate transparent project oversight and stakeholder engagement.
* Ensure completeness and currency of project documentation to provide a reliable reference for project activities and decisions.
* Facilitate regular status meetings with the project team to review progress, address challenges, and maintain alignment with project objectives.
* Coordinate effectively with vendors, contractors, and external stakeholders to ensure seamless project execution and adherence to contractual obligations.
* Manage changes to project scope, schedule, and budget diligently, evaluating impacts and implementing adjustments as necessary.
* Proactively resolve conflicts or issues that arise during project execution, fostering a collaborative and solutions-oriented approach.
* Monitor project expenses closely, adhering to budget constraints and seeking opportunities for cost optimization where possible.
* Provide guidance and support to the project team as needed, leveraging expertise and resources to overcome obstacles and achieve project goals.
* Ensure satisfactory completion of all project deliverables, conducting comprehensive reviews and obtaining formal acceptance from stakeholders.
* Conduct thorough final reviews of project documentation and deliverables to ensure accuracy, completeness, and compliance with standards.
* Effectively close out contracts with vendors and contractors, ensuring all obligations are fulfilled and necessary documentation is completed.
* Document valuable lessons learned and best practices for future reference, promoting continuous improvement and knowledge sharing.

**End client: GE**

**Employer: Microland August 2012 – July 2017**

**Project Manager**

**Responsibilities:**

* Spearheaded procurement processes as a Regional RSO Project Manager for the APAC region, facilitating the acquisition of essential server infrastructure through meticulous PO requests for leading vendors such as HP and Dell
* Orchestrated seamless collaboration with Original Equipment Manufacturer (OEM) Single Point of Contact (SPOC) to ensure punctual delivery of hardware, optimizing operational efficiency.
* Liaised closely with Data Center (DC) team to promptly initiate escort ticket procedures for hardware installation, maintaining strict adherence to project timelines and standards.
* Collaborated with on-site hands & feet team to meticulously execute cabling and networking tasks, fostering a streamlined deployment process and minimizing operational disruptions.
* Proficiently conducted Operating System (OS) builds on diverse hardware platforms, encompassing Windows, Linux, and VMware environments, ensuring optimal performance and compatibility with client requirements.
* Successfully delivered configured servers to clients, demonstrating a commitment to delivering high-quality solutions and exceeding customer expectations.

**Certifications**:

* PMP
* GCP - ACE

**EDUCATION**:

* Acharya Nagarjuna University, Vijayawada- Bachelor's degree, Commerce - 2005